

Employment Law & OH Workshop 2011

For OH & HR Professionals

**Presented by
Greta Thornbory & Joan Lewis**

Hosted by:



kaysmedical

**The Dennison Centre,
University of Hull,
173 Cottingham Road,
Hull, East Yorkshire,
HU5 2ES**

Thursday 1st December 2011

Topics

Legal & case law update on employing people & managing absence

Equality Act, Agency Worker Regulations & the fit note

Managing without a default retirement age &
the challenges of an ageing workforce

Terminating employment

**Workshop also planned for Swindon on 25th October 2011.
Please call 0151 482 2857 for further details.**

Agenda for the Day

08.45 - 09.15

**Registration inc. tea, coffee
& exhibition**

09.15 - 09.30

Welcome & introductions

09.30 - 10.45

**Legal and case law update on employing people, the
Equality Act and 'protected characteristics',
the new Agency Worker Regulations,
the fit note, and managing without
a default retirement age**

Joan Lewis

10.45 - 11.00

**Tea, coffee, biscuits
& exhibition**

11.00 - 12.15

**Case study workshop on:
employing people, the Equality Act,
and records & record keeping**

Greta Thornbory

12.15 - 13.15

Lunch & exhibition

13.15 - 14.15

**Legal and case law update on managing absence,
the challenges of an aging workforce
and terminating employment**

Joan Lewis

14.15 - 14.30

**Tea, coffee, biscuits
& exhibition**

14.30 - 15.45

**Case study workshop on:
absence management
and rehabilitation**

Greta Thornbory

15.45 - 16.00

Discussions, questions & evaluation

Greta Thornbory & Joan Lewis

16.00

Close

Booking Details - Hull

**Great Deal!
Usually £120
in London**

Per Delegate: £99 + VAT

Including all refreshments, lunch and delegate pack.

Name	
Job Title	
Company	
Telephone Number	
Email	
Company Address	
Invoice Address (if different from above)	
P.O. Number	
Payment Method	Invoice <input type="checkbox"/> Cheque <input type="checkbox"/> Card <input type="checkbox"/>
How did you receive this invite?	Post <input type="checkbox"/> Email <input type="checkbox"/> BDM <input type="checkbox"/> Other:
Dietary Requirements	

Cheques payable to: "Kays Medical", 3/7 Shaw Street, Liverpool, L6 1HH

To pay using credit or debit card call 0151 482 2857 or enter details below:

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____ / ____ / ____ / ____

Expiry Date - ____ / ____ Issue Number - ____

Please quote: **'HULL WORKSHOP'** when making bookings.

All fees must be received before **Friday 25th November 2011**

N.B. 2 weeks notice should be given for cancellations, otherwise the full amount will be charged.

**Please return booking form to Kieran Simm at the above address
or email kieran.simm@kaysmedical.com**



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DM Wood Medical, offshore and marine medical supplies specialist, is now part of the Kays Medical Group.

Workshops are an extremely valuable and productive way of fulfilling Kays dedication to continual professional development in the Occupational Health and HR sectors. As a company we have tried to provide a continual flow of study days with many different partners and hope do so into the future.

Training Courses

With the correct training, as provided by Kays Medical, the risk of accidents at work can be reduced and the ability to respond effectively increased.

Offering a wide range of courses, and comprehensive range of training aids and support. Training is carried out by 'professionals' who have 'real' industry skills and knowledge.

Training courses are available for individuals - or groups from one organisation - at different levels, and are held either at Kays Medical head office or at clients' premises.

**For more information contact us on: 0151 482 2830;
email: sales@kaysmedical.com or visit: www.kaysmedical.com**

We look forward to seeing you on the day!